



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. **KINGMAN** ROAD, SUITE 2533
FORT **BELVOIR**, VIRGINIA 22060-622 1

DMC-B FYE/ALH

IN REPLY DDAS
REFER TO

December 9, 1999

MEMORANDUM FOR COMMANDER, DEFENSE CONTRACT MANAGEMENT COMMAND
COMMANDER, DEFENSE LOGISTICS SUPPORT COMMAND
COMMANDANT, DLA ADMINISTRATIVE SUPPORT CENTER

SUBJECT: Nominations for the E.R. "Dick" Alley Career Achievement Award

The Committee for Purchase From People Who Are Blind or Severely Disabled (Committee) is soliciting nominations for the E.R. "Dick" Alley Career Achievement Award. This award was established last year in honor and recognition of Mr. E.R. "Dick" Alley who provided more than 25 years of dedicated service to the Javits-Wagner-O'Day (JWOD) Program as the Deputy Executive Director of the Committee.

This award will be conferred upon individuals who have provided extraordinary achievement and sustained effort in utilizing Federal procurement as a means to create employment opportunities for people who are blind or have other severe disabilities. I know that within DLA there are many people doing remarkable things to further the JWOD Program. Therefore, I strongly encourage you to nominate deserving individuals for this distinguished award.

Original copies of all nominations are to be submitted to the Director, Small and Disadvantaged Business Utilization (DDAS) no later than January 18, 2000. All nominations received will be reviewed, coordinated, and forwarded to the Committee Staff by the Deputy Director, RADM Raymond A. Archer, SC, USN, who has been nominated to serve as the Committee's new Defense member. A nomination form along with evaluation criteria is attached for your use. Further information regarding eligibility and evaluation criteria may also be found by visiting the Committee Web Site at <http://www.jwod.gov/alleyaward.htm>.

If you have any questions or require additional information, please contact Ms. Pat Cleveland at DSN 427-1652, (703) 767-1652, or via e-mail at Patricia-cleveland@hq.dla.mil.

LLOYD C. ALDERMAN
Director
Small and Disadvantaged
Business Utilization

Attachment



E.R. "DICK" ALLEY CAREER ACHIEVEMENT AWARD NOMINATIONS

Overview

The E.R. "Dick" Alley Career Achievement Award was established by the Committee for Purchase From People Who Are Blind or Severely Disabled in 1998 in honor and recognition of Dick Alley who provided more than 25 years of dedicated service to the Javits-Wagner-O'Day (JWOD) Program as the Deputy Executive Director of the Committee. The award is intended to recognize individuals who have provided **extraordinary** achievement and **sustained effort** in utilizing the Federal procurement system to create employment and training opportunities for people who are blind or have other severe disabilities under the JWOD Program. No more than one award will be given each year.

Recognition

The award recipient will receive an inscribed plaque. The award winner will be invited to attend the NIB or **NISH** annual conference, where the award will be formally announced and presented by the Committee Chairperson. A plaque inscribed with the names of all award recipients will be on permanent display in the Committee office.

Eligibility

All individuals employed by the Federal Government are eligible to be nominated. Members of the Committee staff, with the exception of the Executive Director, may also be nominated.

Evaluation Criteria

All nominees will be evaluated and rated based on the following criteria:

- Consistent, dedicated service in the form of specific actions which have materially advanced the employment of people who are blind or have other severe disabilities through the JWOD Program over a substantial number of years.
- Demonstrates a high degree of personal integrity, as well as exceptional knowledge and understanding of the Program.
- Establishes/maintains cooperative relationships with the members of the JWOD team (Committee, NIB, NISH, nonprofit agencies, Federal customers).

Nomination Procedures

An original copy of all nominations must be received by the Committee no later than **January 30, 2000**. Nominations must be submitted in writing. Persons submitting nominations must complete the enclosed form and address each of the evaluation criteria with examples of

accomplishments cited whenever possible (not to exceed a total of 500 words). Up to three written endorsements may be submitted with each nomination. An Award Selection Committee will review and rate all nominations and reach a decision on the award recipient no later than **February 20, 2000.**

E.R. "DICK" ALLEY CAREER ACHIEVEMENT AWARD
NOMINATION FORM
(DUE BY JANUARY 30, 2000)

PART I. NOMINEE

Name and Title

Phone

Agency Name and Address

Supervisor's Name and Title

Phone

PART II. NOMINATOR

Name and Title

Phone

Organization Name and Address

PART III. NARRATIVE

Attach to this form a **description** of how the nominee meets the selection criteria for this award. Cite examples of accomplishments whenever possible. Please limit the narrative to 500 words. Up to three written endorsements may be submitted with the nomination.

Nominator's signature

Date